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**Contract**  
**Terms and Conditions**  
**NJ Learners Permit/NJ License Holder**

**This contract applies to students who are taking driving lessons/session service, road test service, or both. Lesson service and road test service are two different services. Please reach out to the school to inquire prices for the two different services.**

Date: \_\_\_\_\_

We hereby agree to provide behind the wheel instruction in relation to the operation of a motor vehicle to:

First name: \_\_\_\_\_ MI: \_\_\_\_\_ Last name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

DOB: \_\_\_\_\_ Primary Phone: : \_\_\_\_\_

Email Address: \_\_\_\_\_

**NJ Permit Number/Driver's license number** (the number starts with the alphabet of your last name and then numbers ex. For Joe Smith S12345 6789101112): \_\_\_\_\_

Validation # (for learners permit holder only) (the number is located on the bottom of the learners permit on the bottom, there is a stamp that says validation): \_\_\_\_\_

Expiration date of learner's permit/NJ license: \_\_\_\_\_

Signature is required at the bottom of the PDF document. **Page 7\***

## **Lesson/Session Service Terms and Conditions:**

**As the student I agree to the following terms and conditions for lesson service:**

### **Carry Valid Learners Permit or NJ Driver's License during lessons:**

I will carry my NJ learner's permit/NJ driver's license when the instructor comes to pick me up for my lesson. I have a validated NJ learners permit. My learner's permit/license is not expired. I understand if my learners permit or license is not valid or expired when the instructor arrives, then I will be required to pay for the requested service, regardless if the lesson service is not provided. Please note: When informing the school, you have learners permit, this entails you have a NJ learners permit, and not a blue card from high school. Identifying a blue card as a learner permit when the instructor appears, to provide the service will result in cancelation of service and the student will be required to pay the lesson fee that was quoted.

### **Wear contacts or glasses if student wore them during vision test:**

I understand I have to wear contacts or glasses to the lessons, if I wore them for the vision test.

### **On time arrival:**

I understand I must be on time for the lesson, if I show up late for my driving lesson then the instructor will cut down the lesson time based on how late I arrived for the driving lesson. The instruction time starts when the instructor arrives at the student's pickup location. This does not apply for 16-year-old students who are taking the 6-hour program. Students who are enrolled in 16-year-old 6-hour program, must be on time for their lesson. If the student is not on time, the parent will be liable for paying a late arrival fee, a minimum of \$50.00

### **Payments:**

I agree I have to pay the instructor cash or an online payment when the instructor arrives, for the service. I understand, I as the student am liable for making payments to the school/instructor, when the instructor arrives for the requested service. I understand the lesson/session will not start until payment is made to the instructor or school. There are no refunds for the driving lesson/session service once service is provided. All sales made through online wire transfers or cash are final (not applicable for the 16-year-old students enrolled in the 6-hour program).

### **Only student should be allowed in the car (For students 18 and above):**

I understand as a student who is 18 or above, I should be the only person going into the car when the instructor arrives for my lesson. An adult student cannot bring another adult, their child, or a minor to the lesson.

### **Pick up and drop off service:**

I understand the drop off location has to be the same as my pick-up location; the drop off location can change if there is an agreement between the instructor and student.

**Instructions for teaching:**

I understand that the instructor has the right to teach what he or she determines is appropriate for me to learn as a student. I understand parallel parking, k-turn, and straight reverse is not taught by taking only one session/lesson within one day. I understand the instructor will only teach parallel, k-turn, and reverse, if I mastered basic driving first. Basic Driving includes but not limited to: turning, signaling, braking, accelerating, stopping, steering, and lane changing. I understand one session/lesson is approximately 45~ 50 minutes of instruction time. The driving instructor does not take students to a highway for training. The time frame that's provided by the school is the time frame the instruction time will take place, For example: If my time frame is 8am-10am that implies, the lesson starts at 8am and it will end at approximately 9:30~9:40. If my lesson time frame is 9-10, and if my instruction time starts at 9:05 than it will end approximately 9:50~9:55 .The time frame rule for session/lesson does not apply to students who are enrolled in the 16-year-old 6-hour program.

**Cancellation for lessons:**

Students must notify the school before two business days, if they would like to cancel or reschedule their lesson. If a student does not notify the school if they would like to cancel or reschedule their lesson(s), before two business days they will not receive a refund for the payment they made for the service. If a student has reserved and paid for lessons for a weekend slot, they must notify the school by 4pm on Thursday of that week, if they wish to reschedule their appointment or get a refund for their reserved slot. Students will not get a refund if they cancel their weekend appointment on Friday, Saturday, or Sunday.

**Pricing for lessons:**

Students who are taking lessons on an ad-hoc basis and making payments to the school for the lessons, only when the instructor arrives, understands the price for lesson are subject to change overtime. The Driving School will confirm the finalized amount due for the lesson service, before one business day the lesson service is provided. This does not apply to students who have already pre-paid for future lessons in lump sum or students who are enrolled in the 16 -year 6-hour program.

**Handicap students:**

We are not authorized to teach students who are deemed physically handicap. We cannot teach students if they are unable to use both hands and legs while driving.

**Rules and regulations of driving:**

I understand I will drive safely, and according to the rules and regulations, as per the New Jersey Drivers Manual. Please drive with caution.

## **Road Test Service Terms and Conditions**

As the student I agree to the following terms and conditions for road test listed below:

Road Test Service includes the following:

- Pick up service from agreed pick up location or after the driving lesson.
- Driving the student to the road test center
- Waiting in the road test line
- Give student the vehicle to take the road test
- Wait for student to complete the road test
- After completing the road test, drop off will be at DMV

Due to high volume at DMV, the driving school instructor will not wait for the student to get the driver's license or reschedule a new appointment at DMV. If student is under 18, parents need to meet student at MVC or make other arrangements to transport student home, if student wants to stay at the DMV center.

ROAD TEST SERVICE DOES NOT INCLUDE ALLOWING THE STUDENT TO DRIVE A CAR BEFORE GOING TO THE ROAD TEST CENTER. STUDENTS WHO WISH TO DRIVE A CAR BEFORE GOING TO THEIR ROAD TEST MUST TAKE THE LESSON SERVICE.

### **On time arrival:**

Students must appear at the pick-up location for road test service, on time. If the instructor waits more than 10 minutes for the student to appear at the pick-up location , they must pay a \$20 waiting fee before going to the road test.

### **Payments:**

All payments have to be made to the instructor/school, prior to attaining the road test service. The driving school instructor will not provide the road test service until payment is made. All sales are final. There are no refunds or exchanges for road test service.

### **Pricing for Road Test Service:**

Student understands the quoted price for road test fees are subject to change, if payment is not made for road test service beforehand. The Driving School will re-confirm the finalized amount due for the road test service, one day before the road test service is provided.

### **Cancellation for Road Test Service:**

Students must notify the school before one business day, if they would like to cancel their road test service. If a student does not notify the school if they would like to cancel their road test service, before one business days they will not receive a refund for the payment they made for the service, if payment was made.

**Students responsibility on the day of the road test is but not limited to:**

- Bringing proper six-point identification, and having a validated learner's permit when going to the road test. Students must bring valid six-point ID documents, as they did for the written test at DMV, on the day of the road test. (COPIES OR EXPIRED DOCUMENTS WILL NOT BE ACCEPTED BY MVC).
- Verifying the learner's permit is not expired
- The Learners permit is in legible condition (DMV employees should be able to read all the numbers and letters on the learner's permit)
- Student must wear contacts or glasses on the day of the road test if he or she did when they took the vision test at DMV.
- Student must show up at the pickup address at the agreed time frame. If the instructor waits more than 10 minutes for the student to appear at the pick-up location , they must pay a \$20 waiting fee before going to the road test.
- Student is responsible to inform the driving school the correct road test time, road test center, and date.
- Student must bring a print out of the road test appointment confirmation, if the road test was booked through online.
- Student must confirm they have they booked their road test appointment online correctly. Students should have a confirmation number, once the appointment is made online.
- Students going to the road test must validate their written test is not expired.
  - Written test is expired after two years from the date, the student has passed the written test. Example: If student passed the written test on Jan 11th 2018, the written test is validated till Jan 11th 2020. After Jan 11th 2020 the student must re-take the written test. Students are responsible for checking their written test validity, when scheduling the road test service with the driving school. Students who present a learners permit with an expired written test to the road test, the student will not be refunded their money for the road test service. Students who took their written test at their high school, should bring their blue card (it has the written test score) on the day of the test.
  - Please call the school for any questions.

**Refund policy for road test service:**

The driving school will not provide a refund or credit for the road test service, if DMV rejects the student to take the road test for the following reasons:

- Student did not fulfill his or her responsibility listed above. (“Students responsibility on the day of the road test is but not limited to”, section)
- Student did not bring proper six-point identification to the DMV.
- Student mis-stated the road test location, date, or time to the driving school.
- If student realizes he or she forgot something while going to the test or at the testing center, for example: a document or glasses.
- The driving school is not responsible for DMV scheduling errors.
  - DMV scheduling error includes but not limited:
    - Allowing a student to schedule a road test appointment online or at the center when he or she was not supposed to be booked for a road test appointment.
- DMV rejects student due to improper immigration documents presented to DMV employees or immigration status.
- DMV rejects an 18-year-old student who already took the road test or rescheduled the road test appointment, when he or she was 18, and did not take the written test after turning 16 years old.
- If the driving school instructor and the student appear up at DMV center, and if DMV stops taking road test appointment(s) due to the following reasons:
  - A car accident on road test site
  - Sudden inclement weather
  - Computer systems are down
  - Covid 19 cases causes DMV to shut down
  - Other DMV facility issue(s)

**The Driving School Road Test Service Does Not Include:**

- Waiting for the student to re-take the written test, vision test, or both.
- Waiting in line for a driver’s license.
- Taking the student to a printing center.
- Taking the student to another location to pick up their 6-point identification or glasses, once they are picked up.
- Making a new road test appointment at DMV.
- Validating the learners’ permit.
- Renewing the learners permit.
- Waiting in line to get a new learner’s permit.
- Going back home to pick up 6-point documents, after leaving the pickup location.
- Going back home to pick up glasses or contacts, after leaving the pickup location.
- Going back on line due to take the road test, because the student was rejected due to the following reasons: presenting improper 6-point identification documentation to DMV, student has to re-take the vision, student has to re-take written test, student has to get a new learner’s permit, student has to validate their learner permit.

**Handicap students:**

We are not authorized to take students to the road test who are deemed physically handicap. If you are unable to use both hands and legs while driving, due to a temporary injury, you might not be allowed to take the road test.

**Six-point identification link:**

[https://www.state.nj.us/mvc/pdf/license/ident\\_ver\\_posterpint.pdf](https://www.state.nj.us/mvc/pdf/license/ident_ver_posterpint.pdf)

-By signing your name below, you agree and understand the terms and conditions for driving lessons/session service and road test service.

**PLEASE EMAIL THIS BACK TO THE DRIVING SCHOOL AS SOON AS POSSIBLE.**

Please sign your name below. If you are under 18 years old only a parents/legal guardian can sign below. Please put parents/ legal guardian for primary phone number, and email address. Thank you for allowing us to provide you service. Please contact us if you have any questions.

X

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